

INSTRUCTIONS FOR FILING AN EXPUNGEMENT

Complete all forms. Leave docket number blank. A docket number will be assigned by the clerk. You must list all criminal charges and arrests even if they were dismissed, in all counties within the State of New Jersey and in any other state. You can obtain a RAP sheet from the New Jersey State Police. The RAP sheet is in case you have forgotten any of your arrests. **(This process is optional.)**

The petition must be notarized. On the order fixing date of hearing, fill in only your name and address. A hearing date will be assigned by the clerk. On the actual date of hearing, **NO COURT APPEARANCE IS NECESSARY.**

The order granting the expungement must be filled in. Leave the date blank, The judge will fill in the date when he signs the order. Once you have completed all three forms, return the originals only, along with a certified check or money order (NO PERSONAL CHECKS) in the amount of \$52.50 payable to :
Treasurer, State of New Jersey

**Mail To: Camden County Hall of Justice
101 South Fifth Street
Camden, NJ 08103
Attention: Expungement Clerk**

Once the petition is received by the clerk, a docket number and hearing date will be assigned. A copy will be mailed to you with a list of addresses for you to send copies of the petition and order for hearing. (Note: It is your responsibility to get copies of your forms to mail to the agencies.) **CERTIFIED MAIL - RETURN RECEIPT REQUESTED.** When you receive the green cards back from the post office, please forward them to the clerk as soon as possible.

Once the expungement has been granted the order will be signed by the judge. A copy will be mailed to you. You must then forward the signed order to all the law enforcement agencies that have a record of your charges for them to be expunged.

***** CONTACT THE STATE POLICE FOR A RAP SHEET- (609)882-2000
ASK FOR CRIMINAL UNIT, EXT. 2302, 2303 & 2918

PLEASE READ BEFORE FILING AN EXPUNGEMENT

The filing fee WILL NOT be returned.

You are responsible for obtaining your case information and filling out the expungement correctly.

The expungement clerk will only process your paperwork. Under no circumstances can she help you fill out any of your forms.

NAME: _____

SUPERIOR COURT OF NEW JERSEY
LAW DIVISION-CAMDEN COUNTY

STREET: _____

CITY: _____

DOCKET NO: _____

STATE: _____ ZIP: _____

CIVIL ACTION

SOCIAL SECURITY NO: _____

PETITION FOR EXPUNGEMENT

IN THE MATTER OF THE EXPUNGEMENT
OF THE CRIMINAL RECORD OF:

I, _____ residing at _____

1. My date of birth is _____

2. I was arrested on _____ in _____ (Municipality)

and charged with _____

in violation of N.J.S.A. _____

3. The original INDICTMENT / COMPLAINT number was _____

4. On _____ the charge of _____ was dismissed.
Indicate if CONDITIONAL DISCHARGE / PRETRIAL INTERVENTION applies.

OR:
5. On _____ I was found guilty of the charge of _____

In violation of N.J.S.A. _____ and was sentenced to

6. I was arrested on _____ in _____ (Municipality)

and charged with _____

In violation of N.J.S.A. _____

7. The original INDICTMENT / COMPLAINT number was _____

8. On _____ the charge of _____ was dismissed.
Indicate if CONDITIONAL DISCHARGE / PRETRIAL INTERVENTION applies.

OR:

9. On _____ I was found guilty of the charge of _____

In violation of N.J.S.A. _____ and was sentenced to _____

10. I was arrested on _____ in _____ (Municipality)

and charged with _____

In violation of N.J.S.A. _____

11. The original INDICTMENT / COMPLAINT number was _____

12. On _____ the charge of _____ was dismissed.
Indicate if CONDITIONAL DISCHARGE / PRETRIAL INTERVENTION applies.

OR:

13. On _____ I was found guilty of the charge of _____

In violation of N.J.S.A. _____ and was sentenced to _____

14. I was arrested on _____ in _____ (Municipality)

and charged with _____

In violation of N.J.S.A. _____

15. The original INDICTMENT / COMPLAINT number was _____

16. On _____ the charge of _____ was dismissed.
Indicate if CONDITIONAL DISCHARGE / PRETRIAL INTERVENTION applies.

OR:

17. On _____ I was found guilty of the charge of _____

In violation of N.J.S.A. _____ and was sentenced to _____

18. I was arrested on _____ in _____ (Municipality)

and charged with _____

In violation of N.J.S.A. _____

19. The original INDICTMENT / COMPLAINT number was _____

20. On _____ the charge of _____ was dismissed.
Indicate if CONDITIONAL DISCHARGE / PRETRIAL INTERVENTION applies.

OR:

21. On _____ I was found guilty of the charge of _____

In violation of N.J.S.A. _____ and was sentenced to _____

22. I was arrested on _____ in _____ (Municipality)

and charged with _____

In violation of N.J.S.A. _____

23. The original INDICTMENT / COMPLAINT number was _____

24. On _____ the charge of _____ was dismissed.
Indicate if CONDITIONAL DISCHARGE / PRETRIAL INTERVENTION applies.

OR:

25. On _____ I was found guilty of the charge of _____

In violation of N.J.S.A. _____ and was sentenced to _____

I request that this Court grant me an Order of Expungement authorized by
N.J.S.A. 2C:52-1 et seq. directing the clerk of the court and all relevant criminal justice
and law enforcement services of the State of New Jersey to expunge from their records
all evidence of the arrest and proceedings in this matter, and further directing any New
Jersey Law Enforcement and request the return of the records.

PETITIONERS SIGNATURE

VERIFICATION

_____, of full age, being duly sworn according to law, upon oath
deposes and says:

1. I am the petitioner in the matter and statements made in this Petition are true to
the best of my knowledge.